

BY-LAWS
University of Detroit Mercy Student Alumni Association

Article I:

The Student Alumni Association (SAA) of University of Detroit Mercy – is a student led organization chartered under the Office of Alumni Relations and subject to the authority of the Assistant Director of Annual Giving & Alumni Relations and its own constitution. These by-laws shall not conflict with the provisions of the Constitution or University rules and regulations.

Article II: Membership

Association membership and appointment of members of the Student Alumni Association shall be established and set forth in the Student Alumni Association Constitution

- a. Any student in good standing (meaning at least a 2.5 cumulative GPA) who completes and submits an application will be eligible for membership.
- b. The Executive Board will send letters of admittance to all applicants who meet the guidelines defined in II. A.
- c. The maximum number of members shall not exceed 45 per semester.

Article III: Elections

- a. In order to run for any seat on the Executive Committee, members must have served the Association for one semester and been active in the planning and implementation of activities.
- b. Any member voting for an office on the Executive Board must be in good standing, both the Association and the University, having attended 2/3 of the meetings and events for one semester.
- c. At the completion of any officer's term, he/she must personally turn over his/her Association binder to the incoming officer serving that position and review its contents and handling with the new officer.
- d. Executive Board elections will be held annually at the end of the fall semester.

Article IV: Attendance

Attendance is required at all regular, announced general meetings. If a member is unable to attend, he/she must request approval from the Vice President in writing or by email in advance or as soon as possible afterward if the event is an unforeseen emergency. All requests are subject to review by the Executive Board.

- a. Association members must attend all activities of the Association as assigned. After a total of two unexcused absences, the member will have a conference with the President and Advisor. After four unexcused absences, if no valid excuse is given, the member will be automatically excused from the Association.

- b. All members are required to help plan and attend at least two events per academic year and attend such meetings as called.
- c. Tardy Policy: All members shall attend meetings and events at the time set by the Executive Board. Any member more than 15 minutes late will be considered absent. Tardies can be appealed to the Executive Board with a written excuse to the Vice President.

Article V: Publications Policy

Any correspondence or publication of the University of Detroit Mercy Student Alumni Association must be read by at least two Executive Board members prior to distribution or mailing. The advisor may read in place of an Executive Board member.